

**CROMBIE RESIDENTS ASSOCIATION  
GENERAL MEETING**

Wednesday 07 June 2023 at 19.00 hrs  
Crombie Community Centre

**AGENDA**

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1. **Welcome and Apologies**
  2. **Minutes**  
AGM Meeting 8 March 2023  
MC Meeting 17 May 2023
  3. **Business Arising**
    - Update by Chair on Business from last meeting
  4. **Correspondence**
  5. **Reports**
    - Pertinent Reports from Management Committee
  6. **Community Garden Report (CW)**
  7. **Future Events (CW)**
    - Cheese and Wine evening
    - Highland Fling
  8. **AOB**
  9. **Calendar of future Meetings**  
MCM As and when required

|     |                            |                          |
|-----|----------------------------|--------------------------|
| GM  | Wednesday 6 September 2023 | 19:00 – Community Centre |
| GM  | Wednesday 6 December 2023  | 19:00 – Community Centre |
| AGM | Wednesday 6 March 2024     | 19:00 – Community Centre |
| GM  | Wednesday 5 June 2024      | 19:00 – Community Centre |

**ANNUAL GENERAL MEETING**  
**CROMBIE RESIDENTS ASSOCIATION**  
WEDNESDAY 08 MARCH 2023 AT 19:00 HRS  
CROMBIE COMMUNITY CENTRE

## **MINUTES OF MEETING**

**PRESENT:**

Committee Members

Katrina Kane – Chair (KK)  
Michael Coughlan – (Vice-Chair) (MC)  
Ruth Padmore – Treasurer (RP)  
Christine Middleton – Secretary (CM)  
Caroline Welch (CW)

Attending

Cllr Brian Goodall (BG)  
Jennifer Galloway  
Mark Galloway  
Alice Padmore

1. Welcome & Apologies

Apologies were received from Joeleen Hanlin. The Chair welcomed everyone to the meeting and thanked all present for making the effort to attend.

2. Minutes:

- AGM 2022      8 March 2022 - confirmed as a record of the meeting - approved CW, seconded RP
- GM              7 December 2022 – for approval – proposed BG, seconded CW
- MCM            Meeting 22/02/2023 for information

**Matters Arising from GM Minutes – None**

3. Current Office Bearers end of year reports:

- Chair – KK reported that the last year had been a really positive, productive year. The same Committee had been organising events, but there had been a lot of input from the village – not always with people attending meetings or events, but giving positive feedback, which was always welcomed. Easter event had gone well with the children making an Easter bonnet and having an egg hunt. Car boot sales had been organised monthly from April to September. This had been proposed by a member at the last AGM and the events had mixed success, but money was generated every week, and they were popular with those attending, but numbers dwindled by the last event. The last car boot coincided with the MacMillan Coffee Morning and was very well attended. It was reported that almost £300 was raised for CRA funds over the 5 car boot events, and £400 was donated to MacMillan. The event to mark the Platinum Jubilee was very successful with villagers bringing their own food and drink and live entertainment was provided which went down well. A bonus was that the weather was super – which helped the children’s entertainer and bouncy castle. Fantasia donated pizzas to the event which was well received. A local band played in evening which rounded off the day well. Promoting the Jubilee on the community Facebook page gave the event a big build up and advertised the event well.
- Planting of bulbs around the village – this event was co-ordinated by the Community Garden and involved children and adult helpers planting daffodil, crocus, and tulip bulbs around the village to brighten up the spring months, and included the construction of a bug hotel.
- Halloween – this year the evening started off with a spooky walk around the village and culminated at the community centre for a party. If the event stays as popular in coming years, it will need to be split into two events, as the amount of parents staying for the party was bordering

on full capacity for the hall. There was a good number of parents and helpers able to help decorate the hall, which was appreciated by the Management Committee.

- Christmas – the Xmas lights switch on went well with pizza and mulled wine on offer. The addition this year of a log burner gave a welcome heat outdoors, and JJ Chalmers switched on the lights again this year and did a great job as usual. Thought is to be given to a more structured programme of events for next year as it would be nice to possibly sing carols. Santa's grotto went well and was enjoyed by all who visited.
  - Warm Spaces – this was a new initiative run by Fife Council to encourage communities to have a place that was heated and offered company and refreshments. The CRA started running a weekly event in the Community Centre at the end of January – full details later in meeting by C Welch.
  - Treasurers Report – RP handed round copies of the current Accounts for the period to 8 March 2023 (See **Appendix A**). The Treasurer reported that the bank account is very healthy at the moment due to fundraising and various grant monies. An Admin grant for materials and printing costs etc had been received, as well as a grant for the Pop In Warm Spaces Initiative. Due to holidays our Warm Spaces has only been going for 15 weeks instead of 18 and the Chair is trying to see if we can extend our run by 3 weeks to spend all the grant money. The Floral Grant money has been received which is to go towards bedding plants. The £1000 from the old Social Group to go towards gym equipment for the park has been ring fenced. If the money is not used for gym equipment, another community use such as upgrading play equipment or goal posts will be found. A Jubilee grant was secured to go towards the event. A Donation of £100 was given for the easter event and fundraising at Halloween and Christmas raised monies. For expenditure, Insurance is still the biggest outgoing at £821. It was noted that a second signature on the CRA bank account needs to be actioned.
  - Warm Spaces – this new initiative started on 9 January at the Community Centre, and is going well, averaging about 14 people each week, serving various foods/ soups/ home baking each week. Activities include whist, bingo, darts and board games. There are always lots of laughs each week. Different allergies and food sensitivities are catered for. The company and chat is really good, and it seems to be catering to people who don't come to other events in the village. People attending are finding a benefit having company. It would be good if this was used as a starting point for initiatives for the over 60s – having company, food and fun. The Council initiative is due to finish end of March, but if it extended as we would like, it might be too much of a burden for the members of the CRA who are running it. The MC are looking at dropping the emphasis on the Warm Spaces and concentrating on the Pop In side of it.
  - Secretary – no further business to add.
4. Current Management Committee stood down.
  5. Cllr Goodall took the Chair for the Election of a new Management Committee.
  6. Election of the new Management Committee.

New Management Committee were elected as follows:

Chair – Katrina Kane  
Vice Chair – Mike Coughlan  
Treasurer - Ruth Padmore  
Secretary - Christine Middleton

Committee Members – Caroline Welch, Kate McQuillan, Ben Morris, Joeleen Hanlin.

7. Newly Elected Chair resumed the Meeting
8. 2023 Events

- Events – Things in the Pipeline – Easter Parade around the village and Family Summer Event/Ceilidh/Barn Dance – spending to be agreed. BG informed the meeting that monies are still available in budgets – RP to apply for Easter/Gala grants. Mrs Galloway said that at Christmas the Limekilns Scouts came round the doors with Santa and got a lot of donations – possibly our Committee could do similar? To be discussed.
- It's Your Neighbourhood – it is hoped to do a village tidy up to coincide with Spring Clean Scotland – litter pick to be organised. Crombie had a level of Thriving last year because we are improving year on year, and we got a distinction without comment. It is hoped to continue to encourage more volunteers, and use more sustainable plants/continue to develop, and visit other groups to get ideas. One comment was there was no signage on plant boxes, so people didn't know who provided or looked after them. Theme this year is health and wellbeing.

#### 9. Community Garden Update

CW informed the meeting that planting was delayed last year due to bad weather, but that lots of veg has been planted now. The beds are ready for more seeds, and leeks are still available from last year. The herb garden has got a bit overgrown, so has been cut back drastically. The strawberry patch has been reworked, and is bigger and better than before. Thought has been given to making a putting green at the back of the cabin. The Saturday mornings at the garden cabin have been very productive – the pots were put out this weekend – and a call is going out to ask for cuttings of plants from villagers for next year. Many thanks as always to Caroline and Bob for keeping the garden going.

#### 10. Budget for Coming Year

RP to apply for gala grant and the pending £500 grant money. Using garden cabin instead of community centre has kept costs down as it doesn't incur an £18 per hour hire charge for the community centre.

#### 11. Any other competent business

**Constitution** – the proposed changes are still at the discussion stage, and the matter is on-going.

**Village Survey** – an electronic version of this was trialled with some success, plus paper copies will be available for those who want them. Still on-going.

**Damage to grass at Leisure Centre** – this had been raised due to the damage occurring since the relocation of the recycling bins. Possibly relocate some heavy planters or stone bollards to keep cars and Refuse lorries off the grass.

**Bins** – Councillor Goodall will investigate to see if he can get some extra bins for Crombie.

**Housing update** – Councillor Goodall informed the meeting that there is an issue with planning application for the new houses scheduled to be built in Crombie – he is asking for clarification as there are two planning applications for the same housing.

**Speeding Survey** – there is a local initiative for training to use a speed gun – to be mentioned to Neil Harrison.

**Keyholder Status for Leisure Centre** – A Mutch to be spoken to about this, but he has been on sick and is on a phased return. BG to raise the matter with him. Other leisure centres are run by local groups, but there is a need to offer reassurance to the Council that the CRA are an established group and can take on responsibility. If this was to happen, the Community Garden could use the kitchen and toilet facilities rather than putting ones in the cabin.

Quote for Repair of Ride on Mower – a quote for the service/repair of the mower was received from T Orton but two more quotes are required- CM to source from other firms and report back.

12. Calendar of future meetings:

MCM As and when required

|     |                            |                          |
|-----|----------------------------|--------------------------|
| GM  | Wednesday 07 June 2023     | 19:00 – Community Centre |
| GM  | Wednesday 6 September 2023 | 19:00 – Community Centre |
| GM  | Wednesday 6 December 2023  | 19:00 – Community Centre |
| AGM | Wednesday 6 March 2024     | 19:00 – Community Centre |

APP A

**CRA ACCOUNTS 2022- 2023**  
**INCOME AND EXPENDITURE TO 8 MARCH 2023**

|                                  |                 | 2022-2023       | 2021-2022       |
|----------------------------------|-----------------|-----------------|-----------------|
|                                  |                 | £               | £               |
| <b><u>INCOME</u></b>             |                 |                 |                 |
| GENERAL                          | Admin           | 250.00          | 250.00          |
| 02                               | Hall hire/bo in | 2,700.00        | 0.00            |
| 03                               | Environment     | 250.00          | 250.00          |
| 04                               | Gym Equipment   | 1,023.95        | 0.00            |
| 05 SOCIAL                        | Easter          | 100.00          | 75.00           |
| 06                               | Gala            | 1,835.20        | 265.00          |
| 07                               | Halloween       | 57.00           | 75.00           |
| 08                               | Xmas            | 25.00           | 475.00          |
| 09 GARDEN                        | Admin           | 0.00            | 0.00            |
| 10                               | Events          | 296.34          | 0.00            |
| 11                               | Equipment       | 2,000.00        | 500.00          |
| 12                               | Plants          | 0.00            | 69.80           |
|                                  |                 | <b>3,537.49</b> | <b>1,959.80</b> |
| <b><u>EXPENDITURE</u></b>        |                 |                 |                 |
| 01 GENERAL                       | Admin           | 115.30          | 51.12           |
| 02                               | Hall hire/bo    | 304.71          | 0.00            |
| 03                               | Environmes      | 0.00            | 0.00            |
| 04                               | Gym Equip       | 0.00            | 0.00            |
| 05 SOCIAL                        | Easter          | 134.97          | 10.00           |
| 06                               | Gala            | 1,077.92        | 516.50          |
| 07                               | Halloween       | 221.65          | 10.00           |
| 08                               | Xmas            | 333.77          | 221.80          |
| 09 GARDEN                        | Admin           | 526.26          | 500.00          |
| 10                               | Events          | 66.18           | 0.00            |
| 11                               | Equipment       | 500.48          | 288.81          |
| 12                               | Plants          | 68.86           | 135.15          |
|                                  |                 | <b>3,350.10</b> | <b>1,733.38</b> |
| <b>EXCESS OF INCOME OVER EXP</b> |                 | <b>5,187.39</b> | <b>226.42</b>   |
| <b>STATEMENT OF FUNDS:</b>       |                 |                 |                 |
| Balance brought forward @ 1 APR  |                 | 3,590.14        | 3,393.72        |
| income over Expenditure          |                 | <b>5,187.39</b> | <b>226.42</b>   |
| Fund @ Current date              |                 | <b>8,777.53</b> | <b>3,590.14</b> |
| <b>REPRESENTED BY:</b>           |                 |                 |                 |
| Bank Account                     |                 | 8,693.14        | 3,526.56        |
| Cash                             |                 | <b>84.39</b>    | <b>63.58</b>    |
|                                  |                 | <b>8,777.53</b> | <b>3,590.14</b> |
| <b><u>BALANCES:</u> GENERAL</b>  |                 | <b>3,763.87</b> | <b>-40.07</b>   |
| SOCIAL                           |                 | 826.57          | 57.68           |
| GARDEN                           |                 | 4,187.79        | 3,053.23        |

Signature \_\_\_\_\_ (Date) \_\_\_\_\_

**QUOTE FOR REPORT OF MOWER – BY T ORTON**

Tractor Mower Update

Prior to being delivered it to me, Bob informed me that the mower had the following issues:

- ☐ failing to cut the grass effectively.
- ☐ difficult to get into reverse.

On inspection, Nigel and I discovered that the rear left tyre was flat. This was considered to be the reason why the mower was failing to cut the grass effectively – the mower deck would not have been level. It was necessary to fit an inner tube to get the tyre to stay inflated.

When Nigel delivered the mower, he had no difficulty in selecting reverse gear. It is considered that this is likely to be a function of the age of the mower. The battery had been removed and stored in the garage over the Winter months. When the battery was refitted recently, the battery failed to turn over the engine. Subsequently, the battery failed a battery performance test. A new battery was purchased (£41.99) – the mower now starts and runs as normal.

The mower is useable as it is. However, it requires an annual service:

- ☐ Change engine oil and filter.
- ☐ Lubricate front wheel spindles.
- ☐ Lubricate front axle pivot.
- ☐ Lubricate rear axle bearings.
- ☐ Clean engine fins.
- ☐ Check tyre pressures.
- ☐ Check & clean precleaner & air cleaner.
- ☐ Check battery (new battery fitted).
- ☐ Check fuel filter.
- ☐ Check/replace spark plug.
- ☐ Sharpen blade.

The mower is in good condition for its age (possibly 20 years); however, due to its age, Nigel and I consider that it would now be appropriate to have the mower serviced by a John Deere main dealer which would include adjustments and a sharp blade. The quote received last November (£345 + VAT = £414) has increased to £380 + VAT = £456. Nigel and/or I would deliver it to and collect it from Thomas Sherriff & Co. Ltd, Haddington, Edinburgh.

FYI - A new equivalent Tractor Mower (John Deere X350) would cost £6007 inc. VAT.

Nigel, Alec and I are able to carry out a basic annual service at the cost of the materials.

I request that the Management Committee let me know how they would like to proceed.

Regards

Tony

**CROMBIE RESIDENTS' ASSOCIATION  
MANAGEMENT COMMITTEE MEETING**

Wednesday 17 May 2023 at 19.00 hrs  
Community Garden Cabin

**MINUTES**

**PRESENT:**

Katrina Kane, Chair (KK)  
Mike Coughlan, Vice Chair (MC)  
Ruth Padmore, Treasurer (RP)  
Caroline Welch, Social Convener (CW)  
Christine Middleton, Secretary (CM)

**ATTENDING:**

Bob Thomson

**1. Welcome and Apologies**

Apologies were received from Ben Morris and Joeleen. The Chair welcomed everyone to the meeting and the Committee recognised the gifts received from the Warm Spaces Group, and thanked them.

**2. Minutes**

No minutes were presented.

**3. Business Arising**

There was no Business Arising.

**4. Correspondence**

No correspondence was discussed.

**5. Future Events**

Warm Spaces "Pop In" - Some financial details still need to be finalised before sending in Evaluation Form to Fife Council. Ruth to complete and submit. Costs for the Easter eggs still need to be added as they were overlooked at the time.

A grant from Kingdom Housing was brought to the attention of the MC as it could be used to get help with the repair and service costs for the lawnmower. The floral and Admin grants also to be applied for.

There had been an enquiry from a committee member to borrow the Marquee for an event and it was decided that this could go ahead for a donation and a deposit to ensure return in good condition. The marquee would have to be erected and inspected before the deposit could be returned – disclaimer wording to be sourced and duplicated- Action CM.

More fund-raising buckets to be purchased – Action CM.

Coffee, Cake and Chat – Monday 5 June – stalls to be advertised to people who attended the car boot sales. Free coffee to be provided, donations to be sought for cakes/biscuits etc. Kirsty possibly able to provide a bouncy castle – to be finalised. Marquee to be erected on Sunday prior to event.

Wine and Cheese Evening – date to be changed to 8 July (swapped with Highland Fling date). Hall to be booked and drink licence to be applied for – Action CM.



**6. Calendar of future Meetings:**

|     |                            |                          |
|-----|----------------------------|--------------------------|
| GM  | Wednesday 6 September 2023 | 19:00 – Community centre |
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| AGM | Wednesday 6 March 2024     | 19:00 – Community Centre |
| GM  | Wednesday 5 June 2024      | 19:00 – Community Centre |

*MC meetings as and when necessary*